

# Town of Littleton School Committee



33 Shattuck St. \* P.O. Box 1486 \* Littleton, MA 01460-4486 \*  
Phone: (978) 540-2500 \* Fax: (978) 486-9581 \* Website: [www.littletonps.org](http://www.littletonps.org)

JUSTIN MCCARTHY, Vice Chair  
BRAD AUSTIN, Member

MATTHEW HUNT, Chair

TIMALYN RASSIAS, Secretary  
JEN GOLD, Member

## School Committee Meeting Littleton Police Station Community Room 500 Great Road In-person and Hybrid March 17, 2022 7:00 PM

You are invited to a Zoom webinar.

When: Mar 17, 2022 07:00 PM Eastern Time (US and Canada)

Topic: School Committee meeting of March 17, 2022, 7pm

Please click the link below to join the webinar:

<https://littletonma.zoom.us/j/85880920260?pwd=VDNyNXhpQk8wS3hzbGhvYktsYnRMZz09>

Webinar ID: 858 8092 0260

Passcode: 179684

Or One tap mobile :

US: +13017158592,,85880920260# or +13126266799,,85880920260#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833

Webinar ID: 858 8092 0260

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VIDEO OR CALL WILL BE MUTED UPON JOINING MEETING.

Please use the "RAISE YOUR HAND" feature in the zoom meeting to ask to speak.

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REBROADCAST BY LCTV

This Rebroadcast meeting can be viewed online at LCTV On-Demand at <https://littleton.vod.castus.tv/vod>

\*\*\***A G E N D A**\*\*\*

*Our mission is to foster a community of learners who strive for excellence and prepare each student to be a successful, contributing citizen in a global society.*

### 7:00 I. ORGANIZATION

1. Call to Order
2. Consent Agenda
  - Minutes – March 3, 2022
  - Oath to Bills and Payroll

### 7:05 II. FY23 BUDGET PUBLIC HEARING

#### 1. FY 2023 Budget Presentation:

**Motion to approve the FY 2023 School Department Budget as follows:**

*Total Town Appropriated Budget for the School Department of \$23,050,247,  
and School Revolving Fund Usage of \$3,249,807 For a Total FY 2023  
School Department Budget of \$26,300,054*

*It is the policy of the Littleton Public Schools not to discriminate on the basis of race, gender, religion, national origin, color, homelessness, sexual orientation, gender identity, age or disability in its educational programs, services, activities or employment practices. Further information may be obtained by contacting Lyn Snow, District Equity Coordinator at 978-540-2500, [lsnow@littletonps.org](mailto:lsnow@littletonps.org) or 33 Shattuck Street, P.O. Box 1486, Littleton, MA 01460.*

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**7:50 III. MOTION TO CLOSE THE FY23 BUDGET PUBLIC HEARING:**  
1. *Potential Motion- Motion to close the FY23 Budget Public Hearing.*

**7:55 IV. INTERESTED CITIZENS**

**8:00 V. OLD BUSINESS**

1. **2022-2023 Calendar Update:** *Director of Teaching and Learning Elizabeth Steele will give an update on the SC requested changes to the 2022-2023 Calendar.*  
*(Potential Motion- Motion to approve the 2022/2023 calendar as presented or; Motion to approve the 2022/2023 calendar with the following revision(s)...)*

**8:20 VI. INTERESTED CITIZENS**

**8:25 VII. ADJOURNMENT/EXECUTIVE SESSION**

**Motion to move into Executive Session for the purpose of contract negotiations with no intention to return to Open Session.**

**NEXT MEETING DATE**

**Littleton Police Station Community Room  
500 Great Road  
In-person and Hybrid  
March 31, 2022  
7:00 PM**

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TIMALYN RASSIAS, Secretary  
JEN GOLD, Member

## SCHOOL COMMITTEE MINUTES March 3, 2022 7:00PM

**PRESENT:** Matthew Hunt  
Brad Austin  
Justin McCarthy  
Jen Gold

**ALSO PRESENT:** Kelly Clenchy  
Steve Mark  
Dorothy Mulone  
Bettina Corrow

**NOT PRESENT:** Timalyn Rassias

### CALL TO ORDER

Matthew Hunt called the meeting to order at 7:00p.m.

On a motion by Justin McCarthy and seconded by Brad Austin it was voted to approve the Feb. 10, 2022, agenda as presented. (AYE: Unanimous). Motion carried.

### INTERESTED CITIZENS

Brian McCarthy – Frustrated of the way this school committee and the Superintendent has handled the mask mandate. The pool swaps being used are only for emergency use. Masking is a challenge for both students and staff. Students cannot see their teachers' faces or expressions.

School Committee and Superintendent should be making educational choices, not health decisions. Mask optional should be voted on immediately and any mask requirements should no longer be mandated.

Greg Pennini – Thanked Brian McCarthy for his comments. Could not agree more with this. As of tomorrow, my children will be coming to school without masks, and they will not be wearing masks on the bus either.

### RECOGNITION

**1. Student Representative(s) Update:** Student representative, Stella Austin gave an update on upcoming school activities and events taking place at all four schools.

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- 34 **2. February 28th Vaccination clinic:** Superintendent Clenchy gave an update on the February 28th  
35 vaccination clinic. The Littleton Public Schools and Town of Littleton hosted another VaxinateRX Clinic  
36 at the Littleton Middle School on Monday, February 28th from 3:00 - 6:00PM.  
37 1st and 2nd doses of Pfizer and Moderna Vaccines for Pediatrics ages 5-11  
38 12 and older Pfizer and Moderna Boosters  
39 There will be another clinic on March 21 at 4pm at the Middle School. Other dates may follow if approved.  
40  
41 **3. February 15, 2022, National School Resource Officers' Day:** Superintendent Clenchy thanked Detective  
42 Janakos for everything he does for our students and staff.  
43  
44 **4. Diane Crory – Field Hockey Coach:** She will be retiring as the Varsity Field hockey coach.  
45  
46 **5. MSBA Meeting Shaker Lane School bid has been accepted into first phase:** Superintendent Clenchy  
47 shared the great news that the Shaker Lane School renovation has been accepted into the Eligibility phase.  
48 It can take up to 5-6 years before a new building could be finished. Feasibility Study.  
49  
50 **6. The Ooch Experience:** Superintendent Clenchy gave a brief update on the first of seven shows scheduled  
51 for Littleton families in collaboration with Park & Rec. Shows will take place at the High school and  
52 middle school and it can also be attended virtually.  
53

#### 54 **PRESENTATIONS**

- 55 **1. RSS Ukulele presentation:** Music Teacher Mr. Gansenberg shared the addition of ukuleles to the music  
56 program and showed a couple of clips from a 4<sup>th</sup> grade music class. He explained the difference between  
57 some of the instruments being used in the classrooms.  
58

#### 59 **OLD BUSINESS**

- 60 **1. Draft LPS Calendar 2022-2023 School Year:** Mrs. Steele requested the School Committee to approve  
61 the 2022-2023 LPS calendar as presented. She brought forward a draft version where Diwali was marked  
62 as a holiday on Oct. 24, 2022.  
63

64 Jen Gold – I would like to include Diwali on the calendar. What would a potential downside be?  
65

66 Justin McCarthy – I think we are in favor of adding in this holiday but at some point, we might have to  
67 consider only having Federal holidays on the calendar.  
68

69 Brad Austin – I appreciate the students advocating for this Holiday. I am in support of this.  
70

71 Kelly Clenchy – There are a few things to consider. When demographics change in the community. It is  
72 really difficult to celebrate a Holiday especially when you are a student in middle and high school with the  
73 workload they have.  
74

75 Matt Hunt – In our masterplan we promote equity, so I am happy to support Diwali as a holiday.  
76

77 On a motion by Jen Gold and seconded by Brad Austin it was voted to approve Diwali as a holiday on  
78 the 2022-2023 LPS calendar as presented. (AYE: Unanimous). Motion carried.  
79

80 Jen Gold – I do not understand why we must have so many half days and why are they on Wednesday?  
81

82 Kelly Clenchy – MA creates a school calendar by days. It is 180 days in MA. A half day is considered a  
83 full school day towards the count of 180 school days.

Justin McCarthy – Could we have half days on Fridays instead when a vacation week is coming? I think families would appreciate that.

Brad Austin – I like the idea as a parent but not sure how I feel about it as an educator.

Kelly Clenchy – PD Days for our staff makes a huge difference. It provides great tools for our educators' toolboxes.

Justin McCarthy – Could we have elementary conferences being two afternoons and two evenings?

Brad Austin – Could we just vote on the start date?

Justin McCarthy – Would it be worth taking a second look at the calendar. Maybe move some half days to Fridays?

Kelly Clenchy – I do not feel comfortable talking about contract language in an open forum. But we can take a second look at the calendar and see if there is any room to move certain days/events around.

Elizabeth Steele – I think it will be more challenging but not impossible to conduct a PD Day on a Friday afternoon.

Matt Hunt – There are pros and cons to having a PD Day on a Friday afternoon.

On a motion by Justin McCarthy and seconded by Brad Austin it was voted to approve the 2022-2023 start date on Sept. 7 for the students and Sept. 6 for the staff. (AYE: Unanimous). Motion carried.

- 2. Draft School Committee Calendar 2022-2023:** Superintendent Clenchy requested the School Committee to approve the 2022-2023 school committee calendar as presented.

On a motion by Brad Austin and seconded by Justin McCarthy it was voted to approve the 2022-2023 school committee calendar as presented. (AYE: Unanimous). Motion carried.

- 3. Update on Mask Flexibility at RSS and LHS:** Mask flexibility implementation for SL and LMS scheduled for Friday March 4, 2022: Update on implementation of RSS mask flexibility, Resumption of mask flexibility at LHS. As of Friday March 4<sup>th</sup>, all four schools will participate in the mask flexibility.

#### **Public Comments**

Jessica Sullivan - I feel like the younger students do not understand what is going on.

- 4. Conditions required for Mask Flexibility:** Discussion of pooled testing and prevalence rate requirement

Jen Gold – I feel very strongly that we should drop all the conditions/requirements.

Brad Austin – A couple of things have changed. The number of cases in the school. I do think we should have pool testing being an option for our students.

Matt Hunt – Pool testing was more valuable with the Delta virus. I strongly encourage everyone to participate in pool testing but it is a lot of work for everyone involved. I would be fine if we remove pool testing as a requirement for mask flexibility participation.

Justin McCarthy – I am in favor of eliminating the requirement of pool testing to participate in mask flexibility.

Brad Austin – I just want to ensure that there isn't any judgment if people choose to continue to wear their masks. People need to do what makes them feel comfortable.

Kelly Clenchy – School Committee really wanted to have a parent consent. Is this no longer something you will be requiring?

Jen Gold – We should remove all requirements; all mask mandates and protocols should be dropped beginning immediately.

Matt Hunt – So we are agreeing to remove all conditions, and this means that masks are optional for everyone without any stipulations (pool testing, parent permissions, etc.).

On a motion by Jen Gold and seconded by Justin McCarthy it was voted to approve the mask flexibility without any requirements to participate. (AYE: Unanimous). Motion carried.

Lyn Snow – Addressed the issues with the younger students and mask wearing. All the guidance that has been provided by DESE has been for grade K-12. But our preschool staff is very aware of the many ways they must navigate this time of change and the many challenges it can present for both students and staff.

- 5. CDC lifting of requirement to wear masks on school buses and vans:** School Committee and Superintendent discussed the new CDC guidelines as well as determined the direction of moving forward. The CDC announced effective February 25, 2022, it is no longer requiring that masks be worn on school buses or vans for K-12 students and children in childcare programs. Schools and districts may decide whether to lift or maintain local mask requirements on buses or vans. As always, any individual who wishes to continue to mask should be supported in that choice.

On a motion by Justin McCarthy and seconded by Jen Gold it was voted to approve the lifting of the mask wearing mandate on the school buses and vans as of March 3, 2022 as presented. (AYE: Unanimous). Motion carried.

Steve Mark reminded everyone that buses and vans are still being cleaned and disinfected and it will continue as well as the school buildings.

## **INTERESTED CITIZENS**

None

## **SUBCOMMITTEE REPORTS**

- 1. PMBC:** Moving forward with high school roof project
- 2. Budget Subcommittee:** Meeting scheduled on March 8.
- 3. Reading of Policy:** Review of policies will be coming at future meetings.
- 4. SEPAC:** Board meeting is scheduled for April.

184 **ADJOURNMENT**

185 On a motion by Jen Gold and seconded by Justin McCarthy it was voted to adjourn at 8:42PM. Roll Call  
186 Vote: Matthew Hunt, AYE; Brad Austin, AYE; Justin McCarthy, AYE; and Jen Gold, AYE.

187  
188 **NEXT MEETING DATE**

189 **March 17, 2022**

190 **PUBLIC HEARING (ZOOM)**

191 **7:00PM**

192  
193 **DOCUMENTS AS PART OF MEETING**

194 2022-2023 LPS school calendar

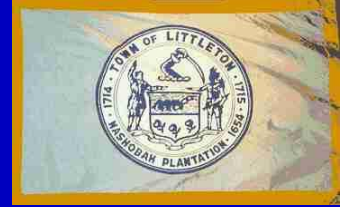
195 2022-2023 School Committee calendar

196 Guidance on mask wearing on buses and vans as of Feb. 25, 2022

# ***Littleton School Department***

## ***FY 2023 Budget***

### ***March 17, 2022***



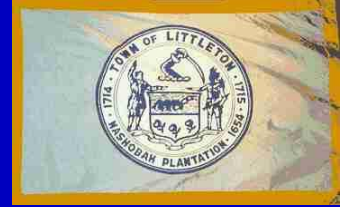
#### **Administrative Team**

Kelly R. Clenchy, Superintendent  
Elizabeth Steele, Director of Teaching and Learning  
Lyn Snow, Director of Student Services  
Steve Mark, Business Manager  
John Harrington, High School, Principal  
Keith Comeau, High School Assistant Principal  
Jason Everhart, Middle School Principal  
Matt LeVangie, Middle School Assistant Principal  
Cheryl Temple, Russell Street School Principal  
Andrea Romano, Russell Street School Assistant Principal  
Michelle Kane, Shaker Lane School Principal  
Rebecca Deacon, Shaker Lane Assistant Principal

#### **School Committee**

Matthew Hunt, Chair  
Justin McCarthy, Vice Chair  
Timalyn Rassias, Secretary  
Brad Austin, Member  
Jen Gold, Member

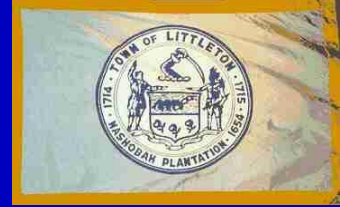




# ***Mission Statement***

***Our Mission is to foster a community of learners who strive for excellence and prepare each student to be a successful, contributing citizen in a global society.***

# ***Values***

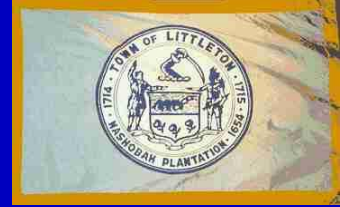


***Respect***

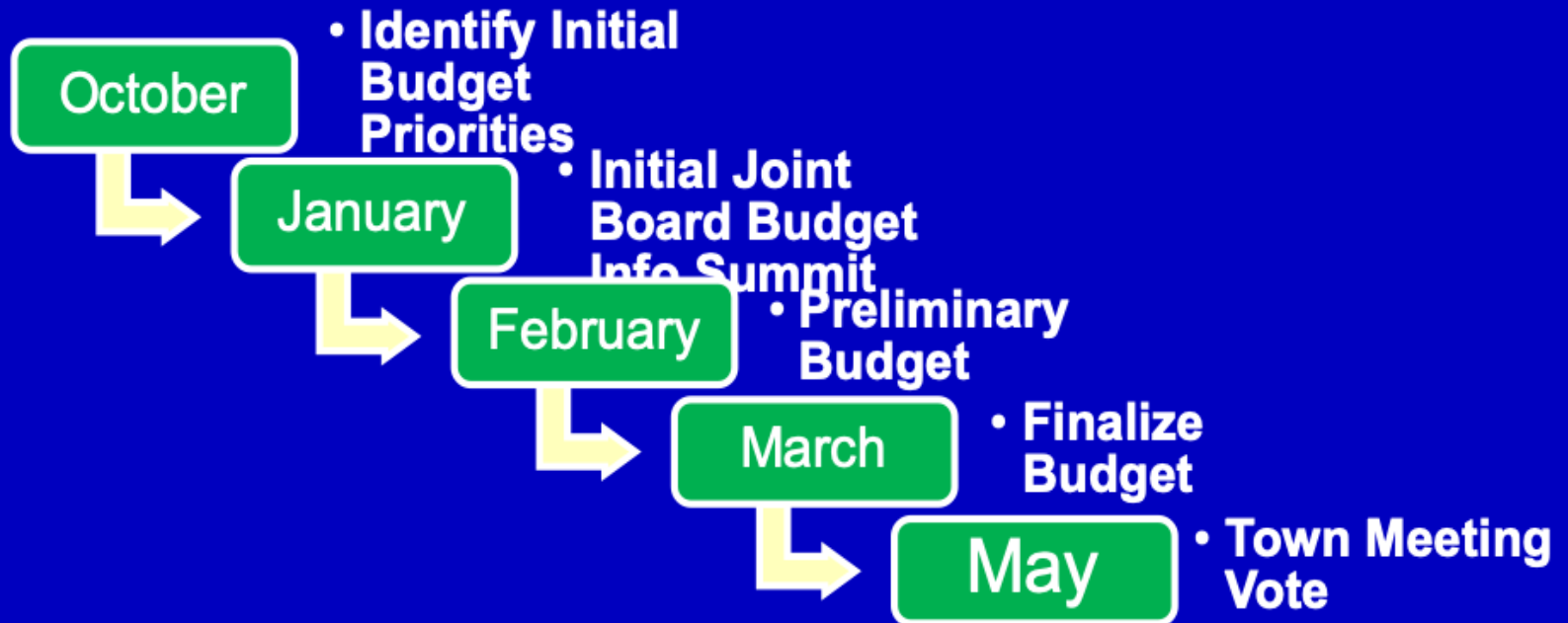
***Responsibility***

***Integrity***

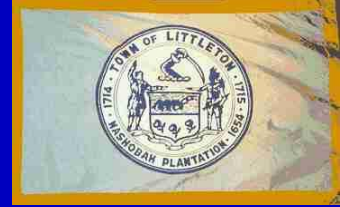
***Accountability***



# Budget Process Timeline

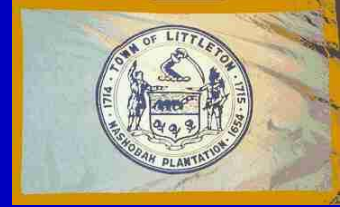


# ***FY2023 Initial Budget***



<b>Salary increases to retain current staffing level</b>	<b>\$670,493</b>
<b>PACE Program – additional staff</b>	<b>122,000</b>
Teacher Assistants ( includes 3 t/a positions added fy22, Stipends for classroom coverage)	<u><b>108,000</b></u>
<b>Total Salary Increases for FY 2023</b>	<b>\$900,493</b>
<b>Technology Operational Increases</b>	<u><b>20,000</b></u>
<b>Operational Increase for FY2023</b>	<b>\$920,493 (4.1%)</b>
<b>Final Requested Appropriated Budget Increase = Request reduced by 50% due to SPED OOD Savings</b>	<b>\$460,247 (2%)</b>

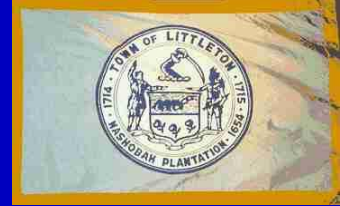
# ***FY 2023 Proposed Budget***



<b>FY22 Approved Town Appropriation School Budget</b>	<b>\$ 22,590,000</b>
<b>School Department FY 2023 Appropriation Increase:</b>	<b><u>\$ 460,247</u></b>
<b>FY 2023 School Requested Town Appropriation Budget</b>	<b><u>\$ 23,050,247</u></b>

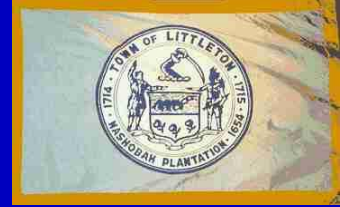
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# ***FY 2023 Proposed Budget***



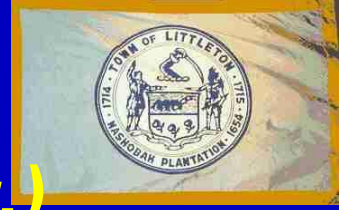
	<b>FY 22 Approved Appropriated School Budget</b>	<b>FY 23 Proposed Appropriated School Budget</b>	<b>Difference</b>	<b>% Difference</b>
<b>Salaries</b>	<b>\$16,286,188</b>	<b>\$17,186,682</b>	<b>\$900,494</b>  Includes steps and lane changes, cola, PACE program additions	<b>5.5%</b>
<b>Expenses</b>	<b>\$6,303,812</b>	<b>\$5,863,565</b>	<b>(\$440,247)</b>  Reduction of Out of District Sped Tuition	<b>(7.0%)</b>
<b>Total</b>	<b>\$22,590,000</b>	<b>\$23,050,247</b>	<b>\$460,247</b>	<b>2.0%</b>

DRAFT 03.17.2022



# ***Description of Cost Centers***

- 1) Regular Education:**  
All costs associated with regular education programming
- 2) Special Education:**  
All costs associated with special education with the exception of transportation costs
- 3) Student and Staff Support:**  
Includes guidance, nursing , technology, curriculum and professional development
- 4) Other Instruction:**  
Includes co-curricular and extra-curricular cost centers



## ***Description of Cost Centers(cont.)***

### **5) System Administration:**

**Superintendent's office and staff, School Committee costs**

### **6) School Administration:**

**Principals and office staff at each building**

### **7) Transportation and Buses:**

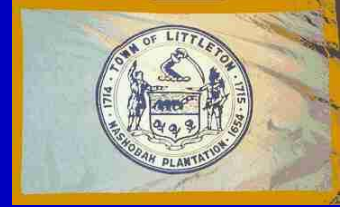
**Regular and Special Education transportation costs**

### **8) Facilities and Maintenance:**

**Operations, maintenance, utilities, custodial costs, contracted services**

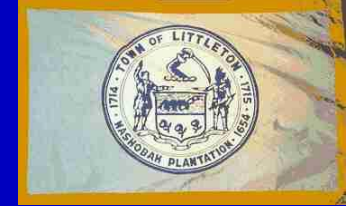


# FY 2023 Proposed Budget Cost Center Summary

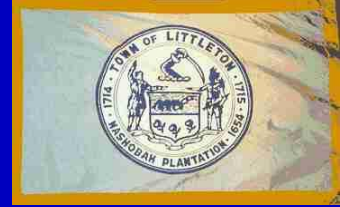


		1	2	3	4	5	6
		FY 22	FY 22	FY 2022	FY 23	FY 23	FY 2023
		Appropriated	Revolving	Total	Appropriated	Revolving	Total
1)	Regular Education	8,869,525	565,000	9,434,525	9,290,764	619,878	9,910,642
2)	Special Education and Pupil Services	6,409,385	1,194,492	7,603,877	6,224,725	1,538,429	7,763,154
3)	Student and Staff Support	1,337,946	250,000	1,587,946	1,406,715	340,000	1,746,715
4)	Other Instruction	295,425	141,749	437,174	295,425	121,500	416,925
5)	System Administration	1,510,086	-	1,510,086	1,552,289	-	1,552,289
6)	School Administration	1,207,305	-	1,207,305	1,267,777	-	1,267,777
7)	Transportation	1,250,260	125,000	1,375,260	1,250,260	100,000	1,350,260
8)	Facilities Maintenance and Operations	1,710,068	35,000	1,745,068	1,762,292	5,000	1,767,292
	Tigers Den		700,000	700,000		525,000	525,000
	<b>TOTAL</b>	<b>22,590,000</b>	<b>3,011,241</b>	<b>25,601,241</b>	<b>23,050,247</b>	<b>3,249,807</b>	<b>26,300,054</b>

# FY 2023 Budget Cost Center Change Summary



	1	2	3	4	5	6
	\$ Change Appropriated	% Change Appropriated	\$ Change Revolving	% Change Revolving	\$ Change TOTAL	% Change TOTAL
1) Regular Education	421,239	5%	54,878	10%	476,117	5%
2) Special Education and Pupil Services	(184,660)	-3%	343,937	29%	159,277	2%
3) Student and Staff Support	68,769	5%	90,000	36%	158,769	10%
4) Other Instruction	-	0%	(20,249)	-14%	(20,249)	-5%
5) System Administration	42,203	3%	-		42,203	3%
6) School Administration	60,472	5%	-		60,472	5%
7) Transportation	-	0%	(25,000)	-20%	(25,000)	-2%
8) Facilities Maintenance and Operations	52,224	3%	(30,000)	-86%	22,224	1%
Tigers Den	-	0%	(175,000)	-25%	(175,000)	-25%
TOTAL	460,247	2%	238,566	8%	698,813	3%



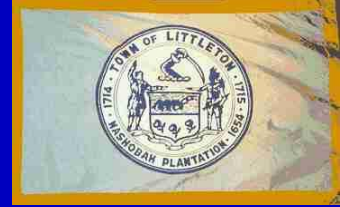
FY 2023 – Budget Reflects use of ESSER Funds to help mitigate Covid Impacts on mental health, learning, social and emotional impacts

Revolving Funds – Athletics, busing, clubs and activities impacting by pandemic starting to recover and get back to “normal levels”

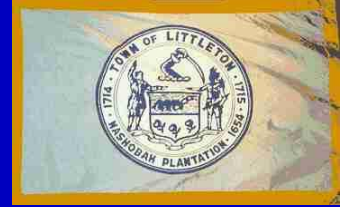
Reduction in Out of District Tuition due to creation to in-house programs. Creation and expansion of the PACE Program saves approx. \$450,000 in out of district tuition costs

# ***FY2023 Budget***

## **School Choice Revolving Funds**



<b>School Choice – Estimated Balance 6.30.22</b>	<b>\$2,354,339</b>
<b>Estimated FY 2023 receipts</b>	<b>\$ 450,000</b>
<b>Annual Salary Offset (FY 2023)</b>	<b>(\$ 250,000)</b>
<b>Estimated FY 2023 Ending Balance</b>	<b>\$2,554,339</b>
<b>( Represents Choice Funds as % of FY23 Appropriated Budget = 11%)</b>	



# ***Budget Concerns***

Recent Inflation factors and impacts on future operations budgets. Natural Gas, Food Prices, Electrical Costs, Salary increases

Impact of inflation on future contracts for Busing, maintenance service contracts

Town Appropriation support for structural increases

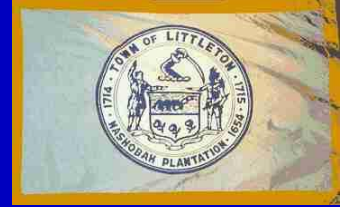
Ongoing negotiations with LEA on new CBA

Ability to maintain School Choice seats and associated revenue

New development and housing growth potential impact on classroom space, transportation costs, regular and special education programs

# ACCOMPLISHMENTS

## Elementary Schools

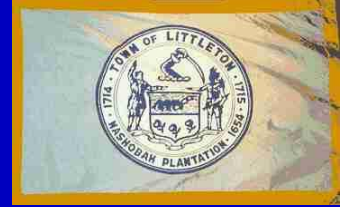


### Curriculum/Instruction/ Assessment

- Continued Implementation of Foundations in Grades K-2, New to Grade 3
- Piloted New Writing Curriculum (Units of Study)
- Conducting a Review of Elementary Math Curriculum
- Reintroduced Curriculum Related Field Trips
- Implemented Universal Design for Learning Practices for Academics and SEL
- Implemented AIMSWeb Plus Early Literacy, Reading Assessments & Shaywitz Dyslexia Screener (K-2)
- Implemented Lexia Core 5 Adaptive Reading Program (K-2)
- Implemented Heggerty Phonemic Awareness Program (K-2)
- Adapted Targeted Reading Interventions
- Introduced Grade Level Professional Learning Communities (PLC)

# ACCOMPLISHMENTS

## Elementary Schools (cont.)

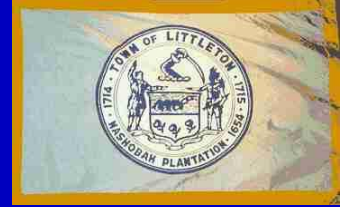


### Professional Development

- Provided PD focused on the Writing Curriculum and AIMSWeb Plus
- Continued Practice, Learning and Discussions on Cultural Proficiency and Trauma-Informed Instruction
- Focused District PD on Universal Design for Learning with CAST
- Partnered with NAMI (National Alliance on Mental Illness) for Staff and Family Presentations
- Continued Focus on Equity by Design with Dr. Katie Novak and Mirko Chardin as part of Cross-District PD Day
- Facilitated Modular PD on Mental Health, Project-Based Learning, Universal Design for Learning, as well as Professional Book Studies

# **ACCOMPLISHMENTS**

## **Elementary Schools (cont.)**



### **Culture / Climate**

- Implemented Classroom Book Read Alouds with focus on Diversity, Equity, and Inclusion
- Diversified Literature Offerings
- Participated in Staff Celebrations, Community Meetings, Safety Committee Meetings, Spirit Days
- Awarded the Pawprint of Excellence of the Month
- Continued to Offer Family STEM Nights - Math and Literacy
- Collaborated with PTA on Various Activities- snacks for staff, BINGO Night, book fair, back to school supplies
- Hosted High School Mentors and Interns

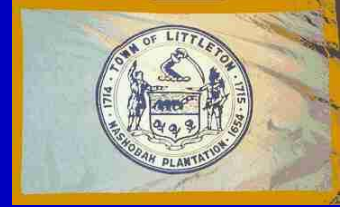
### **Community/ Communication**

- Offered Kindergarten Ambassador Program
- Created New Family Buddy Program
- Generated Second Grade Podcasts
- Continued Shakey's Virtual Storytime Night and Virtual Dance Party
- Created Community Projects - Coats for Kids
- Continued Publishing Weekly Principal's Newsletter, weekly email communication, blogs, Twitter, podcasts
- Participated in the International Kindness Week



# ACCOMPLISHMENTS

## Elementary Schools (cont.)

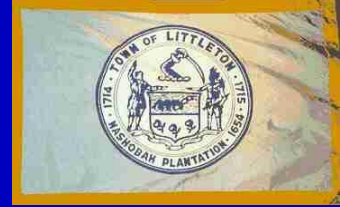


### Technology

- Acquired a Glowforge Laser Cutter
- Implemented the Lasercut Community Mapping Project and the Cardboard Community Building Project
- Initiated STEM Challenge of the Month Projects
- Continued Cross-Curricular Projects
- Adapted to an Online Library System
- Acquired 6 OSMO Detective Agency Kits
- Created the Adopt-A-Bot Program
- Maintained the Student-Run Blog for Shakey's Imagatorium
- Reestablished the Think Tank and Shakey's Imagatorium
- Continued to Assess and Implement Applications and Tools designed to enhance learning
- Offered Ongoing Technology Tutorials and PD Opportunities
- Maintained 1:1 Chromebooks (Grade 2-5)

# ACCOMPLISHMENTS

## Middle School



### Curriculum/ Instruction/ Assessment

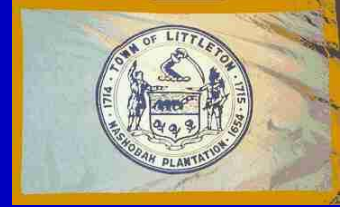
- Finalized a modified block schedule
- Adjusted MAP Assessment Schedule
- Emphasized Project-Based Learning
- Updated Curriculum Review Cycle and Calendar
- Created Opportunities to Enhance Relationships Building between Students and Staff tailored to Increase Investment and Engagement

### Professional Development

- Continued Focus on Race and Equity and Social Emotional Learning in the Classroom
- Enhanced Advisory Program through Additional Training and Academic Discourse
- Offered Sessions on How to Build Connections and Work with Difficult Behaviors
- Facilitated Modular PD on Mental Health, Project-Based Learning, Universal Design for Learning, as well as Professional Book Studies
- Focused District PD on Universal Design for Learning with CAST
- Partnered with NAMI (National Alliance on Mental Illness) for Staff and Family Presentations
- Continued Focus on Equity by Design with Dr. Katie Novak and Mirko Chardin as part of Cross-District PD Day

# ACCOMPLISHMENTS

## Middle School (cont.)



### Culture/Climate

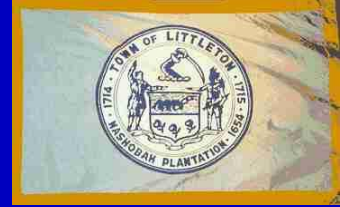
- Redesigned the Advisory Program Allowing for More Connections and Small Group Discussions
- Completed Annual Review of Emergency Protocols
- Reestablished the LMS Turkey Trot, as well as Family Events such as Volleyball Night and Corn Hole Tournament

### Community/ Communication

- Collaborated with PTA - Kids Night Out, Review of School Policies
- Reviewed and Revamped the Student Support Team
- Maintained School and Teacher Websites
- Continued the Development of the Weekend Update Website for Easy Access to Grade-Level Information and Community Events
- Offered Coffee with the Principal

# ACCOMPLISHMENTS

## Middle School (cont.)

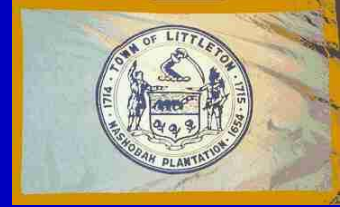


### Technology

- Redefined the Role of Technology at LMS
- Implemented Coding with Intention to Become Accessible to All Students
- Created mobile “maker spaces” allowing for more creativity and problem solving within classrooms
- Continued to Assess and Implement Applications and Tools designed to enhance learning
- Offered Ongoing Technology Tutorials and PD Opportunities
- Maintained 1:1 Chromebooks (Grade 6-8)

# ACCOMPLISHMENTS

## High School

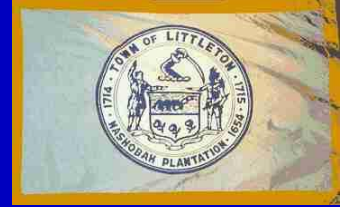


### Curriculum/ Instruction/ Assessment

- Updated Computer Science Curriculum and Offerings
- Provided Cyber Safety/Digital Citizenship Training for Grades 9 & 10
- Updated Curriculum Review Cycle and Calendar
- Implemented Universal Design for Learning Practices (UDL)
- Developed New Courses: Sociology, Global Studies, Race and Membership, Industrial Design, Pre-Algebra, Intro to Videography, Intro to Theater Arts, Financial Algebra
- Revamped Student Support Team Process
- Increased Project-Based Learning and Assessment Alternatives such as Presentations, Performance-Based Assessments, and Research Papers
- Implemented the Devereux Student Strengths Assessment (DESSA)
- Continued MAP Growth Reading in Grade 9
- Continued ALEKS, an online adaptive Math Program
- Continued Advanced Coursework Offerings including ten school-based and over twenty available online AP Courses

# ACCOMPLISHMENTS

## High School



### Professional Development

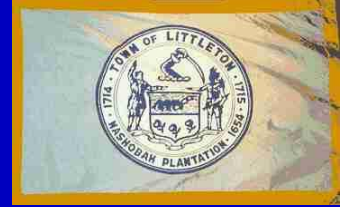
- Offered PD on Cultural Proficiency, Trauma-Informed Instruction, Social Emotional Learning and Instructional Technology
- Focused District PD on Universal Design for Learning with CAST
- Partnered with NAMI (National Alliance on Mental Illness) for Staff and Family Presentations
- Continued Focus on Equity by Design with Dr. Katie Novak and Mirko Chardin as part of Cross-District PD Day
- Facilitated Modular PD on Mental Health, Project-Based Learning, Universal Design for Learning, as well as Professional Book Studies

### Climate/ Culture

- Participated in the Great Kindness Challenge and LHS was recognized as a Kindness Certified School
- Continued to conduct SOS and YRBS
- Provided Mental Health and Wellness Presentations
- Launched Diversity, Equity and Inclusion Club
- Collaborate with Student Leaders to plan Student Mental Health and Wellness Day in May
- Boston Magazine ranked Littleton High School as the 4th Best High School in Great Boston in September 2021

# ACCOMPLISHMENTS

## High School (cont.)

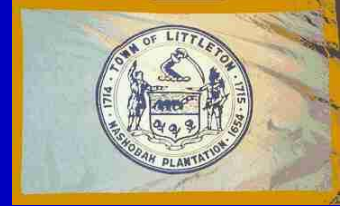


### Community/Communication

- Implemented New Bell Schedule
- Advanced Dual Enrollment by offering courses in ELA, Statistics, Spanish, French, and Latin
- Increased Internship and Work Study Opportunities
- Hosted College Fair
- Continued Strong Partnership with LPD and LFD
- Created Weekly School Counseling Newsletter
- Started Planning for Next Round of Kimball Grant with a focus on enhancing a VR/eSports Club/Team, increasing tech integration, and continuing to improve the library layout to allow for a more collaborative, innovative, and flexible learning environment

### Technology

- Piloted Touch View Screens
- Expanded Use of Chromebooks, Google Classroom, and Instructional Technology Tools
- Replaced and Upgraded Wi-Fi Access Points

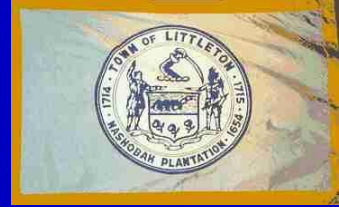


# Priorities for 2022/2023

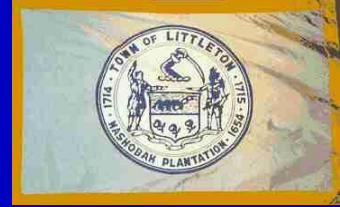
- Continue to meet the learning needs of all students post pandemic
- Continue the ongoing assessment of district programming to ensure that students are attaining the skills necessary to be College, Career and Future Ready
- Continue emphasis on student and staff wellness
- Further develop instructional practices that:
  - Integrate social and emotional skills
  - Support inclusion, equity, and diversity
  - Advance growth mindset strategies
  - Develop and enhance executive functioning skills
  - Reflect Sheltered English Immersion (SEI)
- Foster a professional learning culture that promotes growth and innovation
- Continue Cross-District PD collaboration with Harvard Public Schools & Ayer-Shirley Regional School District
- Provide Professional Development to support:
  - The actualization of our District Strategic Plan
  - Equity, Diversity and Inclusion
  - Cultural Proficiency
  - Social and Emotional Learning
  - Universal Design for Learning



# Priorities for 2022/2023 (cont.)



- Implement revamped six-year programmatic review cycle
- Implement facilities maintenance and repair plan
- Strengthen partnerships with Middlesex Community College and other community organizations
- Fully implement a cohesive K-5 writing program
- Pilot an updated K-5 math curriculum
- Review and modify protocols and procedures that provide for a safe and secure learning and work environment
- Technology Initiatives:
  - Continue to implement site-based technology plans
  - Review and strengthen technology apps and tools for all educators to enhance the learning experience of each student
  - Continue to support staff and students in the implementation of 1:1 technology
  - Integrate digital tools to enhance curriculum lessons with guidance from the Digital Literacy Computer Science Framework Standards and ISTE Standards (International Society for Technology in Education)
  - Continue to support and finalize K-12 Digital Citizenship Program
  - Continue to support transition to full computer-based MCAS assessments



# THANK YOU!

Littleton School Students  
Littleton School Staff  
PTA  
Parents  
Littleton Residents  
450+ Community Volunteers  
Donelan's Supermarket  
Littleton Businesses  
Littleton Country Gardeners  
Littleton Education Foundation (LEF)  
Littleton Electric Light and Water Department (LELWD)  
Littleton Fire Department  
Littleton Police Department  
Littleton Rotary  
Scholarship Trust Littleton  
Youth Sports Association (LYSA)

# Littleton Public Schools

**DRAFT**

**2022-2023 School Calendar**

Approved by: SC 00/00/2022

SEPTEMBER (18)				
M	Tu	W	Th	F
			1	2
5	*6	**7	8	9
***12	13	14A	15	16
19	20	21	22	23
26	27	28A	29	30

\*Staff Start \*\*K-12 Start of School \*\*\*Preschool Start

OCTOBER (18)				
M	Tu	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21A
24	25	26	27	28
31				

NOVEMBER (18)				
M	Tu	W	Th	F
	1	2A	3	4
7	*8	9	10	11
14	15PreK/EC MSC	16PreK/EC MSC	17EC/MSC	18
21	22	23A	24	25
28	29	30		

\*Staff PD / Election Day

DECEMBER (17)				
M	Tu	W	Th	F
			1	2
5	6	7A	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

JANUARY (20)				
M	Tu	W	Th	F
2	3	4	5	6
9	10	11	12	13A
16	17	18	19	20
23	24	25A	26	27
30	31			

FEBRUARY (15)				
M	Tu	W	Th	F
		1	2	3
6	7	8A	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

MARCH (23)				
M	Tu	W	Th	F
		1A	2	3
6	7	8	9	10
13	14	15EC	16	17
20	21	22EC/MSC	23EC/MSC	24
27	28	29	30	31

APRIL (14)				
M	Tu	W	Th	F
3	4	5	6	7
10	11	12A	13	14
17	18	19	20	21
24	25	26	27	28

MAY (22)				
M	Tu	W	Th	F
1	2	3A	4	5
8	9	10	11	12
15	16	17	18PreK	19
22	23	24	25PreK	26A
29	30	31		

JUNE (15)				
M	Tu	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	***22A	23
26	27	28	29	30

\*\*\*Tentative Last Day of School

**K-12 School Starts: Sept. 7, 2022 – Preschool Starts Sept. 12, 2022.**  
Student Days Scheduled 185 days – **June 29, 2023.** Any unused “snow days” will be used to adjust the School Calendar to the State requirement of 180 days. If no days are lost due to weather or for other reasons, students could be dismissed as early as **June 22, 2023.** When determined; the last day of school will be a 3-hr. Early Release.

## KEY

**A** = All District PreK-12 – 3 hr. Early Release

**PreK** = Pre-School Conf.

**EC** = K-5 Elementary Conferences/  
3 hr. Early Release

**MSC** = MS Conferences 3 hr. Early Release

**□** = BACK TO SCHOOL NIGHTS  
AND/OR Evening Conferences

( ) = School Days Per Month

**■** = All Schools Closed

# LITTLETON PUBLIC SCHOOLS

## 2022-2023 School Calendar

**DRAFT**

### STARTING DATES

September 6	Teachers returns*
September 7	K-12 Start of School **
September 12	Preschool Start of School***

### NO SCHOOL – HOLIDAYS/VACATION DAYS/ PROFESSIONAL DEVELOPMENT

September 5	Labor Day
October 5	Yom Kippur
October 10	Columbus Day / Indigenous Peoples' Day
October 24	Diwali
November 8	PD Day/Election Day
November 11	Veteran's Day
Nov. 24 – 25	Thanksgiving Break
Dec. 26 – Jan. 2	Holiday Break
January 16	Martin L. King Day
February 20 -24	Winter Break
April 7	Good Friday
April 17-21	Spring Break
May 29	Memorial Day
June 19	Juneteenth

### BACK TO SCHOOL CURRICULUM NIGHTS

Tuesday, Sept. 13	SL K, T & Unified Arts Back to School Night
Thursday, Sept. 15	HS Back to School Night
Monday, Sept. 19	MS Back to School Night
Thursday, Sept. 22	RS Back to School Night
Tuesday, Sept. 27	SL Grade 1, 2 Back to School Night

### EARLY RELEASE – ALL SCHOOLS (Wednesdays unless specified)

September 14	Professional Development
September 28	Professional Development
October 21 (Friday)	Professional Development
November 2	Professional Development
<b>November 23</b>	<b>Thanksgiving Break</b>
December 7	Professional Development
January 13 (Friday)	Professional Development
January 25	Professional Development
February 8	Professional Development
March 1	Professional Development
April 12	Professional Development
May 3	Professional Development
May 26 (Friday)	Professional Development
<b>June 22 (Thursday)</b>	<b>Tentative Last Day of School</b>

### EARLY RELEASE – PARENT CONFERENCES

Tuesday, Nov. 15	Pre-school – Gr 5 Elementary Conf.
Tuesday, Nov. 15	Middle School Conference
Wednesday, Nov. 16	Pre-school – Gr 5 Elementary Conf.
Wednesday, Nov. 16	Middle School Conference
Thursday, Nov. 17	K-5 Elementary Conference
Thursday, Nov. 17	Middle School Conference
Wednesday, March 15	K-5 Elementary Conference
Wednesday, March 22	K-5 Elementary Conference
Wednesday, March 22	Middle School Conference
Thursday, March 23	K-5 Elementary Conference
Thursday, March 23	Middle School Conference
Thursday, May 18	Pre-School Conference
Thursday, May 25	Pre-School Conference

### EVENING PARENT CONFERENCES

Thursday, Oct. 6	High School Evening Conference
Tuesday, Nov. 15	3-5 Elementary Evening Conference
Wednesday, Nov. 16	Pre-School – Gr 2 Elementary Evening Conf.
Thursday, Nov. 17	Middle School Evening Conference
Thursday, March 9	High School Evening Conference
Wednesday, March 15	Middle School Evening Conference
Wednesday, March 22	3-5 Elementary Evening Conference
Thursday, March 23	K-2 Elementary Evening Conference
Thursday, May 25	Pre-School Evening Conference

### STARTING & DISMISSAL SCHEDULE

School	Start	Dismissal	Early Dismissal
High School	7:25AM	1:56PM	10:55AM
Middle School	7:20AM	1:45PM	10:45AM
Russell Street	8:05AM	2:30PM	11:30AM
Shaker Lane	8:50AM	3:15PM	12:15PM
Full-Day PreK	9:00AM	2:45PM	11:30AM
AM PreK	9:00AM	11:30AM	
PM PreK	12:15PM	2:45PM	

### SCHOOL CLOSING / DELAY ANNOUNCEMENTS

**Web:** Littletonps.org **Radio:** WBZ (1030), WCAP (980), WRKO (680)  
**TV:** WBZ (4), WCBV (5), WHDH (7), NBC 10 (10) and cable channel 3  
**Twitter:** Kelly Clenchy @kbstcl

High School Graduation Date – June 2, 2023



Gr. 8 Promotion Ceremony – June TBD, 2023



Tigers' Den will close at 4:00pm on 11/23/22, and on the last day of school.

### MAJOR RELIGIOUS & CULTURAL HOLIDAYS & HOLY DAYS

Sept. 25 – Sept. 27	Rosh Hashanah
October 5	Yom Kippur
October 24	Diwali
Dec. 18 – Dec. 26	Chanukah
December 25	Christmas
December 26	Kwanza
April 5	Passover
April 7	Good Friday
April 9	Easter Sunday
June 19	Juneteenth

### MARKING PERIODS

**Preschool/Kindergarten Period Ends:**  
 January 27, June 22

**T-5 Marking Period Ends:**  
 December 9, March 17, June 22

**Middle School Marking Period Ends:**  
 December 9, March 17, June 22

**High School Marking Period Ends:**  
 November 10, January 23, April 7, June 22